

# **SMCTC AGM 2018 Minutes**

**(Meeting held at Cheadle Village Hall, 8<sup>th</sup> November 2018)**

## **1 Election of chair for meeting**

David Goatman was proposed by Harry Burton and seconded by Paul Thomson.

## **2 Apologies**

Apologies for absence had been received from: Tony Moriarty, Stuart McDonald, Janice Bennett, Francis McAndrew, Albert Smith, Robert Reader, Peter Dyson.

## **3 Minutes of 2017 AGM**

It was noted that the minutes for the 2017 AGM had been distributed prior to the meeting and were on the website. They were accepted as a true and accurate record of that meeting, proposed by Roger Hubbard and seconded by Brian Carter.

## **4 Secretary's Report (attached)**

Harry Burton presented the Secretary's report. He thanked the ride leaders and mentioned some of the club trips over the year. He thanked John Thorogood for opening up the club and doing tea on Thursday Club nights. He reported that the annual Hill Climb competition had been held on 21<sup>st</sup> October and that the results were on the website.

The Club continued to attract new members, especially on the Wednesday rides. There were no comments on the Secretary's report. Acceptance proposed by David Street and seconded by Brian Carter.

## **5 Chairman's Report**

David Goatman presented the Chairman's report. He reported that there has been one committee meeting, the minutes of which were on the website. This meeting had discussed how to manage GPX files for the rides and also the topic of rider identification. Eric Gill suggested that members should be asked to use a proforma form to capture ID, next of kin and medical information and should be asked to carry it with them. David Billington suggested that the Club produce a card capturing the information which the Club receives when a person becomes a member, making the point that the Club should take responsibility for initiating this. *Eric Gill offered to email members to ask for the information.*

Adoption of the Chairman's report was proposed by David Street and seconded by David Billington.

## **6 Treasurer's Report (attached)**

John Palfrey presented the Treasurer's report. It was noted that the £1s collected at the Club night are treated as donations. David Street asked how long the first aid kits will last before the expense of replacing will be incurred and was told five years. Expenses in connection with the website were spread over three years.

The Treasurer's report was adopted, proposed by Stan Wilkinson and seconded by Paul Thomson.

## **7 Membership Secretary's Report (attached)**

David Goatman presented the Membership Secretary's report. He gave an explanation about the General Data Protection Regulation and that the Club no longer receives a spreadsheet of members from Cycling UK. He read out a letter from Julie Rand at Cycling UK which explained that Cycling UK is working on a new online membership system. It was noted that at the moment the Club can only contact its *active* members using a locally held list. Once the Cycling UK system is ready, we would be able to interrogate the central database. It was noted that the Club has its own list but that there are anomalies.

David Street asked what the numbers are thought to be and was told roughly between 90 (active within SMCTC) and 1300 in our postcode area. He asked why the numbers had decreased and it was suggested that there had been a move towards membership of British Cycling.

Eric Gill queried why the Club cannot create its own lists from Harry Burton's slips, which members complete when first coming on a ride, and was told that these only allow three rides after which the rider should join Cycling UK, but they may not join.

Roger Hubbard explained that the reason why the Club was not getting lists from Cycling UK was because the Club had not returned a form to Cycling UK. He had studied Cycling UK's guidance and had concluded that Cycling UK did not wish clubs to keep their own membership lists but that there was no prohibition on clubs doing so. He made the point that if Cycling UK have details of approximately 1300 members, but they did not know who rode with the Club. He believes that his list is more accurate than Cycling UK's list because he had checked with members where anomalies had been found. Cycling UK asks members to log into their account online to update but members may not do this. He suggested that the Club write to members asking them to allow the Club to keep their data.

David Goatman suggested that we wait to hear from Julie Rand. There was then a discussion on the merits of waiting and the general consensus was that since Cycling UK's lists do not distinguish our active members the Club should contact members to ask them to opt-in to our own list, and we will use Cycling UK's system when it is available, provided that it fulfils our needs.

Eric Gill and Caroline Palfrey suggested that the Club look at the insurance position with respect to recent discussions about whether the Club should continue to be part of Cycling UK.

It was unanimously resolved that an email to members should be done now. The email should let members know what the Club would do with their data and request them to explicitly opt-in to receive further communications from us. Those not opting in will be removed from our locally held list. Proposed by Stan Wilkinson, seconded by John Thorogood. *David Goatman and Roger Hubbard will draft an email to be sent by the secretary.*

## **8 Election of officers**

David Goatman asked whether the committee should stay in post en bloc, and would anyone else like to join? Caroline Palfrey confirmed that she would continue as auditor. David Billington pointed out that Barbara Mills, the Welfare Officer was not present and should be asked whether she wished to continue. For the time being she would remain on the Committee unless she confirmed that she did not wish to. John Palfrey confirmed that he would continue as Treasurer.

It was unanimously resolved that the present committee should continue. Paul Thomson thanked officers for their work and commitment. This was seconded by Caroline Palfrey.

## **9 Any other business**

Caroline Palfrey asked who was going to look at the proforma identification card and *Eric Gill said he would do this.*

There was discussion about the poor attendance at the hill climb and David Billington suggested a time trial, perhaps along part of the new bypass. Harry Burton suggested writing to members to ask if they wished the hill climb to continue.

There was discussion about the Wednesday rides and the venues which are organised by the Veterans. It was noted that the Club for various reasons often does not attend the venues on the website. Harry Burton suggested that the runs list be

re-written as an SMCTC runs list rather than a Veteran's runs list. *He will liaise with Sharon Clifford.*

There was discussion about cycling tops and David Billington explained that a minimum order of 10 would be required. Roger Hubbard suggested that orders should be collected first of all and this was agreed. [*Note: Shane Taylor had volunteered to organise this.*]

Gwnnedd Miller was thanked for taking the minutes of the meeting.

## **Secretary's Report (Harry Burton)**

The "C" Group continues to be run by David Street and continues successfully with the help of Sheila Smith; my thanks to David and his group for their continued support.

Further thanks to all the "A & B RUNS Leaders" who have managed to provide a continuous and varied itinerary of enjoyable and challenging routes, although I would appreciate more "A RUNS LEADERS". I know it is a problem with holidays and family commitments and of course sickness, which can hit anyone of us anytime.

(Footnote) I am just as guilty about leading A runs having been away on many cycle tours and family commitments as well!

Our Christmas dinner was held again at Royal Hotel in Hayfield with sixty one members attending the celebrations.

New Year saw ten from the SMCTC meet up again at The Burnside Hotel in Edmundbyers in County Durham, from the 27<sup>th</sup> to 30<sup>th</sup>. We all dined in the local inn on the 30<sup>th</sup> to celebrate the incoming New Year, coming home this year on the 31<sup>st</sup> December.

The clubroom this year was again busy with committee and runs list meetings, and the occasional Quiz night and of course our AGM. My thanks to John Thorogood for opening up the clubroom and providing the tea and biscuits every week.

On the 9th April to the 14<sup>th</sup> Mike Phillips and I rode the Coast and Castles route from Whitley Bay on the North East Coast via Berwick-upon -Tweed and Melrose then up to Edinburgh.

On the 20<sup>th</sup> April to the 23<sup>rd</sup> Brian Carter and five other members started from Whitley Bay following the coast route all the way up to Edinburgh.

On Friday 13<sup>th</sup> August, fourteen members rode from Cheadle to Ironbridge YHA, using the hostel as a base for touring round the Shropshire area.

Four members returned home on the 14<sup>th</sup>, leaving the rest of the group to visit Shrewsbury, Bridgnorth, The Wrekin and Much Wenlock for the next 3 days.

Riding back home on Friday 17 August.

My thanks to David Goatman for planning the routes, making this a very successful trip.

On the 3<sup>rd</sup> of September 6 of us drove down to Weymouth staying at the Premiere Inn.

Using my copy of the 2003 Dorset Birthday rides routes, Brian and I planned 4 days riding around the Dorset Jurassic Coast and the Dorset countryside. We were blessed with 6 days of warm sunny weather, returning on Saturday 8<sup>th</sup> September.

These trips are now a big part of our cycling program and hopefully next year we will see many more.

The 2017 Hill- Climb competition was held on Sunday the October 21st on Cloud Side, with 10 members riding the event; see the results on our website. After the event we had lunch at the Astbury Garden Centre, Congleton.

(Footnote) I was a little disappointed with the turn out.

We continue to attract new riders to our Wednesday rides which you are now aware is a part of the SMCTC program; we are still meeting in Grove Street Wilmslow at 09.30am.

To summarise for the last 20 years it has been a pleasure to represent the SMCTC as your Secretary, and to see cycling in general continue its present success and long may it be so!

To finish I would like to wish you all a very happy and safe cycling in 2019.

## **Treasurer's Report (John Palfrey)**

Our financial year comes to an end on the 30<sup>th</sup> September and each year we must send the audited accounts to Cycling UK by early December. This enables Cycling UK to collate the accounts from all Member Groups and present them for audit in early January. Sometimes we have to submit our full accounts for them to carry out their own audit.

You may have noticed that over the years we tend to fluctuate from having a small surplus one year to a small loss the next. As you can appreciate, certain expenses do not follow a repetitive pattern.

This year the accounts show a deficit of £387. Three items contribute to this: donations from members have been fewer, we have replaced and replenished the Leaders' First Aid Kits and we have renewed our Web Host and Domain Name for a period of three years. The balance is roughly at the level it was during 2016. We are in receipt of a Grant from Cycling UK HQ, which is at the flat rate of £200, and for which we are grateful.

One major event of our financial year is the Christmas Lunch and presentation of prizes at The Royal Hotel in December. Again, this year the lunch was successful and the raffle raised £195. The raffle prizes were all donated by our members and this is very much appreciated; it provides entertainment and helps to keep South Manchester's accounts in the black.

You will see that without the donations, or the raffle money, there would be insufficient funds to meet our routine expenses like the clubroom, website, postage etc.

Our Website, as you are all well aware, is being very well managed, and has proved an essential tool in attracting new riders to our Group and new members to Cycling UK. It also allows members to be kept informed about what is going on in the club and provides valuable information on a number of topics such as use of GPX files.

The costs for using this clubroom remain good value but we need to note that the charge has increased since last year and might rise again. The facilities have been improved and continue to provide a very suitable venue.

A summary of the financial situation is given below:

Balance brought forward 2016/17	£2160.95	
Income for the year 2017/18		£1917.14
Expenditure for the year 2017/18		£2304.45
Balance at Nationwide Building Society 30/09/18	£1773.64	
Giving a deficit for the year of	£ 387.31	£ 387.31

The spreadsheet itemising every receipt and payment is available for all to see at the AGM or you can request a copy from me. At the 30<sup>th</sup> September 2018 the total money in the Nationwide Building Society is £ £1773.64.

Certified the accounts have been audited and found to be correct as above.

Treasurer: John Palfrey      Signed .....      Date .....

Auditor: Caroline Palfrey      Signed .....      Date .....

## **2018 Membership Secretary's Report (David Goatman)**

Last year I did an analysis of the distribution of members in the postcode areas allocated to us by Cycling UK. I have not done the same this year for the reasons given below.

On 25<sup>th</sup> May 2018 the General Data Protection Act became law. As a result of this during virtually all of 2018 CUK have not been providing member lists to member groups which include name, address and contact details.

The current advice from CUK's Julie Rand is as follows:

*We know it's been a difficult year for many of you with the introduction of changes brought about by GDPR meaning we cannot supply the data your group normally receives on a monthly basis. However, we are working hard on a new online system that should make it easier for you to communicate with members with complete peace of mind.*

CUK are trialling the new online system with some member groups. SMCTC are not one of them.

When it launched it is likely that Member Groups can interrogate the CUK database which will always have the latest up to date information. Therefore, the information the committee will use to communicate with members will always be accurate.

A list of members is held by the committee. This only includes members who are known to the club. The advice now given by CUK is that we should not keep our own lists. The principal weakness of keeping our own lists is that we are never sure if the data we hold on our members is consistent and completely up to date. It is hoped that the new online system will improve the data we hold on members.

Subsequent to the new Act becoming law, a lot of similar organisations to ourselves wrote to their members asking them if it is ok to continue receiving communications from the "centre". We have not done this as we are waiting for the new CUK online system to come on-stream. The lack of clarity has caused some disquiet within the members of the committee. However, the paragraph above in italics confirms that CUK have the matter in hand. Following some informal discussions, it was felt that we would go along with the advice given by CUK. Therefore, there are no plans to change the status of the club.

It should be noted that the majority of our communications are done via the website.

We were provided with a list of member's names only in October 2018. Total number of members and affiliates in the postcode areas is 1367. The equivalent in 2017 (when we had the names and contact details) was 1364.